

This Week is About...

learning a new technique we can easily use every day to level up everyone's knowledge and skills in a way that really sticks.

Why it Matters

We often feel we're too busy to show someone how to do something in the moment; however, the efficiencies we gain over the long run FAR outweigh the time it takes to teach that new skill. Putting SODOTO into practice as an organization will catapult performance, accuracy and efficiency across the board.

During Your Team Meeting

Before the meeting

Think of two skills people in your department know how to do really well—procedures or things that have to be done a specific way. Or maybe even something you need to teach someone how to do right now:

Skill or procedure: _____

Skill or procedure: _____

Show one. Do one. Teach one.

Teacher → Student

Student

Student → Teacher

STEP 1. Get the conversation started

- ? After watching this week's video, who can explain how the SODOTO method works?
- ? How many of you feel like you already use the SODOTO method, or a part of it, in some way?

STEP 2. Put it into practice

- Using one of the skills you chose, ask two people to practice each step of the SODOTO method in front of the group.
- For the other skill/procedure, ask the group: "If we have someone new start with us and they need to learn "X", how would we teach it to them using SODOTO?" Ask a couple of people to come up and demonstrate.
- Conclude by asking the questions in the Session Wrap-up prompts.

Session Wrap-up Prompts

- How does SODOTO cover all 3 learning styles?
- Can we commit as a team to using SODOTO with each other and other departments going forward?
- How will we remind each other to practice SODOTO?