

BEING A TEAM PLAYER



PERSONAL CHALLENGE

Your Name: _____

YOUR ROLE

1 What is your role on your team?

2 What is the biggest impact on your team when you fulfill your role well?

3 What is the impact when you forget something or don't communicate?

YOUR TEAM'S ROLE

1 What is your team's primary role?

2 Why is it important to other departments that your team functions smoothly and delivers on time?

3 What is the impact when something on your team breaks down?

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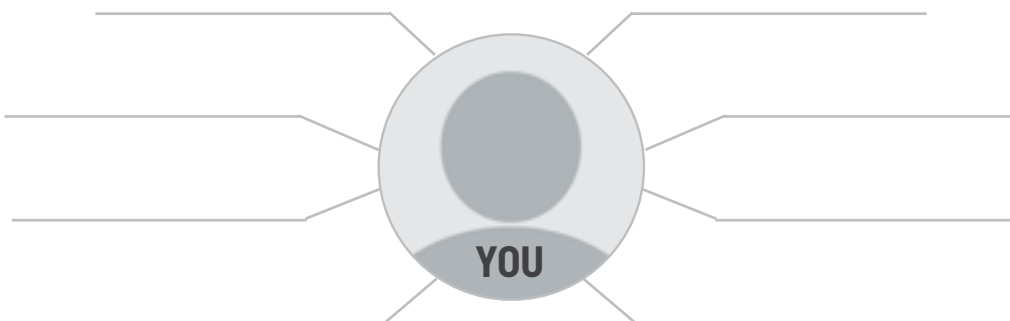
1 What's something your team always relies on you for, or something you're frequently asked questions about?

2 How can you make what you know a more readily available resource for your team?

3 What's one small thing you could improve that would have a big, positive impact on your team?

Define your A-Team

An A-Team is made of mentors, colleagues, supervisors, and people who support you most and help you be successful in your role. **This also includes people who are not in your department**—people throughout your company who are available to answer questions and make things happen for you and your customers. These are your go-to people when you need to ask for help. List those people on the lines below.



What's one small thing that I can do regularly to create stronger relationships with the people on my A-Team?